

PHYSICAL SECURITY DIVISION

OFFICE OF SECURITY

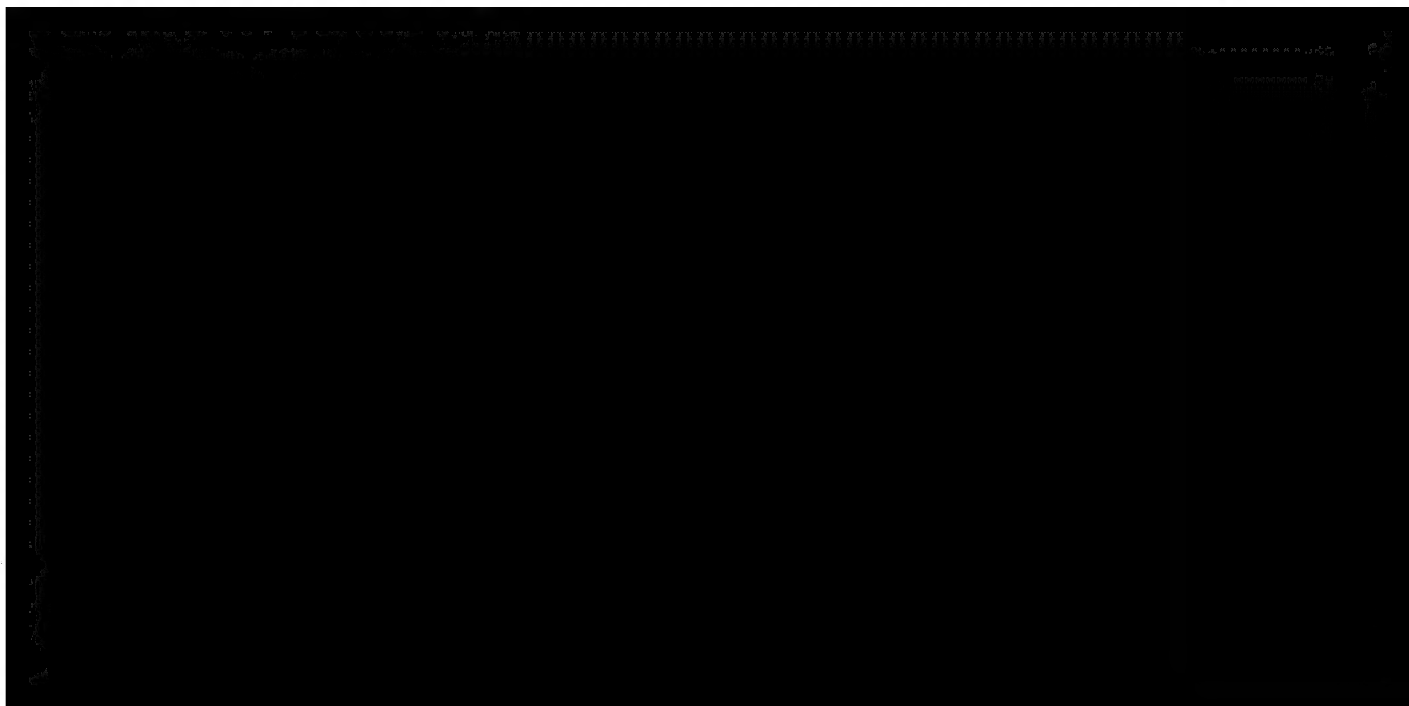
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Monthly Report August 1978

Monthly

Cumulative
Total FY-78

1. OVERSEAS ACTIVITIES (C)



2. DOMESTIC ACTIVITIES (C)

Survey Activity:

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██████████ Surveys Completed
Washington Metropolitan
Facilities Surveys Completed
Non-NFIB Facilities Surveyed
Non-NFIB Facilities Follow-up
and Support

| | |
|----|-----|
| 0 | 23 |
| 17 | 102 |
| 2 | 30 |
| 4 | 55 |

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PhySD Monthly Report August 1978 (Continued)

| | Monthly | Cumulative Total FY-78 |
|-----------------------------------|---------|---------------------------|
| Advice and Guidance | 117 | 1169 |
| Security Violations Program | | |
| Investigated Domestically | 54 | 666 |
| Domestic Charged | 32 | 356 |
| Overseas, Correlated/Charged | 6 | 220 |
| Briefings | 0 | 7 |
| Investigations | 2 | 35 |
| Support Activities (Capitol Hill) | 2 | 43 |
| Special Projects or Assignments | 6 | 54 |
| Briefcase/Package Inspections | 1 | 5 |

3. HEADQUARTERS ACTIVITIES (C)

| | | |
|---|-------|----------|
| Security Duty Office | | |
| Incidents Involving Written Reports | 65 | 634 |
| Security Assistance Cases | 1508 | 17328 |
| Security Inspections of Agency | | |
| Facilities | 381 | 4186 |
| Receptionist Section | | |
| Total Number of Visitors Processed | 11911 | 119086 |
| Collateral Clerk Office | | |
| Number of Fines Collected | 81 | 1621* |
| Money Collected | \$730 | \$9898** |
| Identification Section | | |
| Staff Badges Issued | 1134 | 10306 |
| VNE Badges Issued | 122 | 1313 |
| Credentials Issued | 119 | 1946 |
| Staff Badges Destroyed | 453 | 3463 |
| VNE Badges Destroyed | 172 | 1354 |
| Credentials Destroyed | 162 | 1607 |
| Security Services Section | | |
| Security Equipment Service Calls | 1797 | 10657 |
| Special Support Assignments/Man-hours | 424 | 3535 |
| ██████████ Escort Assignments | 1343 | 11046 |
| Classified Escort Assignments/Man-hours | 150 | 518 |

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4. SAFETY ACTIVITIES (U/AIUO)

| | | |
|----------------------------|----|------|
| Safety Surveys | 0 | 44 |
| Man-hours | 0 | 1138 |
| Special Safety Inspections | 27 | 77 |
| Man-hours | 33 | 255 |

*54 not accounted for in July 1978

**\$300 not accounted for in July 1978

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PhySD Monthly Report August 1978 (Continued)

| | <u>Monthly</u> | <u>Cumulative Total FY-78</u> |
|--|----------------|-----------------------------------|
| Accident Investigations | 2 | 8 |
| Accident Reports Processed | 75 | 653 |
| Analytical and Statistical Reports Prepared | 0 | 7 |
| Training Given | | |
| Formal Full-time Programs | 0 | 10 |
| Number of Students | 0 | 173 |
| Student Man-days | 0 | 708 |
| Briefing Sessions | | |
| Number of Sessions | 8 | 63 |
| Number of Attendees | 138 | 4308 |
| Student Man-hours | 138 | 4454 |
| Special Programs | 0 | 2 |
| Number of Attendees | 0 | 2234 |
| Safety Literature Distributed | 3820 | 29771 |
| Fire Alarm Tests Conducted | 0 | 0 |
| Support Actions | 28 | 270 |
| Fire Drills | 0 | 4 |

5. INDUSTRIAL SECURITY BRANCH ACTIVITIES (U/AIUO)

| | | |
|---------------------------------|-----|--------|
| Audit Activity | | |
| Audits Completed | 6 | 37 |
| ISB Travel* | | |
| Man-days on Domestic TDY | 25 | 640 |
| ISB Training--Man-hours* | 148 | 656 |
| ISB Support/Guidance | 20 | 20 ** |
| Special Projects or Assignments | 240 | 240 ** |

6. PHYSICAL SECURITY DIVISION TRAVEL (C)

| | | |
|--------------------------|----|------|
| Man-days on Overseas TDY | 24 | 643 |
| Man-days on Domestic TDY | 31 | 831 |
| Total Man-days on TDY | 55 | 1474 |

7. PHYSICAL SECURITY DIVISION TRAINING (U)

| | | |
|-------------------------------|-----|------|
| Man-hours Receiving Training | 310 | 3068 |
| Man-hours Conducting Training | 20 | 1047 |

*ISB's figures also included in overall Division figures (#6 and #7).

** As of 1 August 1978

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| SENDER WILL CHECK CLASSIFICATION TOP AND BOTTOM | | | |
|---|------------------|--------------|----------------|
| OFFICIAL ROUTING SLIP | | | |
| TO | NAME AND ADDRESS | DATE | INITIALS |
| 1 | PPG | | |
| 2 | | | |
| 3 | | | |
| 4 | | | |
| 5 | | | |
| 6 | | | |
| | ACTION | DIRECT REPLY | PREPARE REPLY |
| | APPROVAL | DISPATCH | RECOMMENDATION |
| | COMMENT | FILE | RETURN |
| | CONCURRENCE | INFORMATION | SIGNATURE |
| Remarks: | | | |
| Attached is PhySD Monthly Report For August. | | | |
| FOLD HERE TO RETURN TO SENDER | | | |
| FROM: NAME, ADDRESS AND PHONE NO. | | | DATE |
| [REDACTED] PhySD | | | 9/8/78 |

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